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Maintenance Request Form

Date: _____ Time _____

Name: _____

Location: _____

Phone Number: _____

Problem: _____

Parts Ordered?
Yes No

If Yes,
Date Part Will Be In: _____

Date Rescheduled To Be Completed: _____

Final Completion Date: _____

Problem Corrected By: _____

Hours to Complete: _____

**PLEASE CALL/TEXT MAINTENANCE AT: (765)427-7554
OR
EMAIL: NISHA@CANDORREALTY.COM**